



Donation Policy & Guidelines

Please submit all donation requests to the Manager of Communications & Marketing.

1. Send the donation request by email to Sharon Smith-Baxter at ssmithbaxter@wasaya.com
2. Ensure each donation request has legible contact information -name, phone, email to contact.
3. Due to the large number of donations requests we receive, please note it can take up to two weeks for a response. Please make sure to send your request with enough time to process before your event.

Donation Criteria

- Wasaya Airways provides in-kind donations in the form of return airfare tickets, Wasaya gift certificates and discount or non-rev cargo, if they meet the following community-based criteria:

Return Air Fare & Gift Certificate Donations

- Community requests for fundraising for large events such as:
 - Summer Festivals
 - Christmas Feasts
 - School Fundraisers for events such as end of year school trip
 - Other large community-based festivals or activities such as fishing derby's or healthy living challenges
- Individuals
 - Families in extreme cases of financial burden. (ie – house fire, child with life threatening illness)

Donations cannot be provided to:

- Individuals for fundraising purposes
- Sporting teams (Due to the large amount of sporting teams throughout the area, we are unable to provide sponsorship to teams or individuals)
- Requests to fly people “for free” to communities.

Cargo Donations

Any discounted or donated non-rev cargo is shipped on a space available basis. There is no guarantee of a delivery date as revenue cargo will take priority to ship. We need as much notice as possible especially during peak travel periods.

Discount Cargo Offered considered for:

- Ownership Community requests:
 - Christmas donations by various groups. Please note however, they should be arriving by mid-November for a better opportunity to arrive before Christmas. Donations arriving in December are not guaranteed to be delivered as revenue cargo takes priority over these items and it is the busiest time of the year for cargo delivery.
 - Food items purchased by other organizations for community events such as National Indigenous Peoples Day or other holidays.
 - Donations for youth projects and programs.
- Group or Individual requests:
 - Donations collected for families in extreme cases of financial burden. (ie – house fire, child with life threatening illness)

Rules for Cargo:

- Each donation request is on a one-time basis. There are no approvals with an open-end date. For example, if a group is approved for a non-rev cargo request of “x” number of pounds, they must resubmit a request again for any additional cargo requests for approval.
- Cargo cannot be shipped prior to an approval. Any cargo shipped without approval will not be accepted by the base.
- When asking for cargo discount, please note the approximate weight of donations and how many boxes we can anticipate arriving.
- Once cargo discounts have been approved, an email or letter will be sent to the contact person for the donations and to the cargo base intended to receive shipment for.
- Cargo must be clearly labeled for its destination and have a contact name and number of someone in the community it is intended for.

If you have any questions, please contact:

Sharon Smith-Baxter
Manager - Communications & Marketing
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ssmithbaxter@wasaya.com